

EXECUTIVE BOARD

A G E N D A

Date: Monday 16 April 2007 at 9.00 am

Venue: Old Library, Town Hall

Membership as from 2 October 2006

John Goddard (Leader)
David Rundle (Deputy Leader)
Alan Armitage
Jean Fooks
Patrick Murray
Stephen Tall
Caroline van Zyl
Antonia Bance
Sajjad Malik
Matthew Sellwood

Portfolios

Overarching
Stronger Communities
Healthier Environment
Cleaner City
Improving Housing
Better Finances
Safer City
Without portfolio
Without portfolio
Without portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

Declaring Interests

What interests do I need to declare in a meeting?

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

PART I
PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

3. PUBLIC QUESTIONS

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

4. SCRUTINY RECOMMENDATIONS

- A. Recommendation (attached) from Environment Scrutiny Committee on the report of the Strategic Director, Physical Environment, concerning the Thames Towpath condition report
- B. Report of the Finance Scrutiny Committee (attached) on a recommendation about job evaluation and single status

5. PLANNING OBLIGATIONS SUPPLEMENTARY PLANNING DOCUMENT

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager
(NOTE: The appendices to this report have been circulated separately to Members of the Board and will also be required for the Council meeting on 30 April 2007. Additional copies are available from the Committee Secretary on request.)

6. DRAFT TELECOMMUNICATIONS SUPPLEMENTARY PLANNING DOCUMENT

Portfolio holder: Councillor Goddard

Report (attached) of the Planning Services Business Manager

7. LEISURE BEST VALUE REVIEW

Portfolio holder: Councillor Armitage

Report (attached) of the Strategic Director, Physical Environment

8. BUILDING REGULATIONS CHARGES

Portfolio holder: Councillor Fooks

Report (attached) of the Built Environment Business Manager

9. PURCHASE OF VEHICLES FOR CITY WORKS 2007/08 – MAJOR PROJECT APPROVAL

Portfolio holder: Councillor Fooks

Report (attached) of the Interim City Works Business Manager

10. PROPOSED CHANGES TO THE ALLOCATIONS SCHEME INCLUDING INTRODUCTION OF CHOICE BASED LETTINGS

Portfolio holder: Councillor Murray

Report (attached) of the Community Housing Business Manager
(NOTE: The appendices to this report have been circulated separately to Members of the Board and will also be required for the Council meeting on 30 April 2007. Additional copies are available from the Committee Secretary on request.)

11. HRA CAPITAL PROGRAMME 2007/10 – POWER TO INCUR EXPENDITURE

Portfolio holder: Councillor Murray

Report (attached) of the Head of Oxford City Homes

12. OPTIONS FOR HRA PREMISES AT IFFLEY ROAD

Portfolio holder: Councillor Murray

Report (attached) of the Financial and Asset Management Business Manager

(See also the exempt from publication appendix at item C1)

13. REVIEW OF CAPITA DEBT COLLECTION CONTRACT

Portfolio holder: Councillor Tall

Report (attached) of the Revenues and Benefits Business Manager

14. ANNUAL AUDIT LETTER

Portfolio holder: Councillor Goddard

Report (circulated separately) of the Strategic Director, Finance and Corporate Services

15. TARGET SETTING FOR 2007/08

Portfolio holder: Councillor Goddard

Report (attached) of the Interim Chief Executive

16. BIG OXFORD COMPUTING COMPANY (BOCC) CONTRACT

Portfolio holder: Councillor Tall

Report (attached) of the Business Systems Business Manager

17. HUMAN RESOURCES POLICY FRAMEWORK - TIMETABLE

Portfolio holder: Councillor Goddard

Report (attached) of the Human Resources Business Manager

18. BUDGET SAVINGS ACTION PLANS

Portfolio holder: Councillor Goddard

Report (attached) of the Interim Chief Executive

19. UPDATE ON USING SYSTEMS THINKING TO IMPROVE OUR SERVICES

Portfolio holder: Councillor Goddard

Report (attached) of the Strategic Director, Housing, Health and Community

20. AREA COMMITTEE RECOMMENDATIONS

Recommendations (attached) from Area Committees

21. PORTFOLIO HOLDER QUESTIONS

There are no questions for the Board to consider

22. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL

There are no decisions for the Board to consider.

23. FUTURE ITEMS

List (attached) of future agenda items as set out in the Forward Plan, published on 16 March 2006, compiled by the Head of Legal and Democratic Services

24. MINUTES

Minutes (attached) of the meeting of the Board held on 19 March 2007

25. MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 of the on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

MATTERS EXEMPT FROM PUBLICATION

C1. OPTIONS FOR HRA PREMISES AT IFFLEY ROAD

Portfolio holder: Councillor Tall

Exempt from publication appendix (attached) to the report of the Financial and Asset Management Business Manager at item 13

(Exempt – paragraph 3 – information relating to the financial or business affairs of any particular person [including the authority holding that information].)

The public interest in maintaining an exemption is that negotiations relating to the acquisition or disposal of assets are not compromised for so long as they remain subject to contract.)